

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE WOODMEN HILLS METROPOLITAN DISTRICT**

November 3, 2022

Attendance:

Board Members present: President Troy Stinson, Vice President Sherry Ringen, Secretary Neil Erickson, Director Jon Martin, and Treasurer Stacy Popovich.

District personnel present: Stephanie Volz filling in for Parks & Rec Director Jedd Sims, Water Enterprise Director JD Shivvers, Wastewater Enterprise Director Wally Eaves, legal counsel Ted Bendelow, and Comptroller Carter Bullion.

Guests: WHMD General Consultant Daniel Cole

1. Call to order

Convene: President Stinson calls the meeting to order at 5:40 pm.

2. Roll Call

Roll call: Stacy Popovich, Troy Stinson, Neil Erickson, and Jon Martin present

3. President's Welcome Remarks and Rules of Conduct

President Stinson welcomes everyone at the meeting, room recites Pledge of Allegiance.

4. Approval/Disapproval of the agenda

Motion: Motion to approve the agenda with change to "Regular Meeting" from "Special Meeting."

Moved: Treasurer Popovich moves

Second: Secretary Erickson seconds

Discussion: None

Vote: Carried by unanimous vote

5. Approval/Disapproval of the minutes

Amendments: Change attendance of minutes to reflect that Vice President Ringen was present, and Neil Erickson was not present.

Strike sentence in September minutes "Major doubt that it will ever go to trial, may end in the arbitration."

Motion: Motion to approve minutes with those amendments

Moved: Secretary Erickson moves

Second: Vice President Ringen seconds
Discussion: None
Vote: Carried by unanimous vote

6. Attorney report

Legal counsel Ted Bendelow gives an update.

Arbitration with Paintbrush next week over IGA.

Service plan is in progress, details to be discussed in executive session.

7. Approval/Disapproval of financials

Carter Bullion gives update on financials for Parks & Rec, Water, and Wastewater.

Parks & Rec: Positive report, exceeded budgeted revenue, came in under on expenses.

Water Enterprise: Positive report, exceeded budgeted revenue, over budget on expenses, net income still came in over budget.

Wastewater Enterprise: Positive report, exceeded budgeted revenue, over budget on expenses, net income still came in over budget.

Motion: To approve September financials

Moved: Moved by Treasurer Popovich

Second: Seconded by President Stinson

Discussion: None

Vote: Carried by unanimous vote

8. Parks & Rec Director

Report given on search for new Parks & Rec Director after Jedd Sims left.

9. Discussion on changing monthly Billing Process

Carter Bullion describes that the billing process is currently not done that the way it is in the bylaws. Bylaws stipulate that the bill is due on the 25th, late fees begin on the 26th, and shut off calls begin on the 27th. The way they currently do it, they are giving residents almost 45 days to pay their bill, resulting in accounting issues and hurting residents by letting late fees accumulate until it reaches hundreds of dollars in late fees.

Proposal is to get in line with what bylaws say, with a change to say that the bill would be due on the 20th, the 21st is an additional day, and the 22nd would begin late fees, and then shut off calls through the end of the month.

Discussion regarding how late fees work in the district.

10. Parks & Rec Report

Stephanie Volz gives an update on lighting & drainage maintenance, community activities and building projects including pavilion construction.

11. Water Report

JD Shivvers gives an update on maintenance, contracts, and repairs. Fire Hydrant hit and transfer pump stations went down. Some residents still need to schedule their appointment with the district to replace their meters.

12. Wastewater Report

Wally Eaves gives an update on maintenance, contracts, and repairs.

13. Items unfinished from previous meetings

No business.

14. Public Comment

One public comment regarding

15. Executive session

Motion: To move into executive session

Moved: Moved by President Stinson

Second: Seconded by Treasurer Popovich

Discussion: None

Vote: Carried by unanimous vote

16. Other Business

Motion to change title of Comptroller back to Director of Finance and Admin.

Moved: Moved by President Stinson

Second: Seconded by Treasurer Popovich

Discussion: None

Vote: Carried by unanimous vote

17. Adjournment

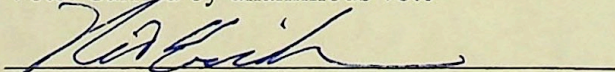
Motion: To adjourn

Moved: Moved by Treasurer Popovich

Second: Seconded by President Stinson

Discussion: None

Vote: Carried by unanimous vote



Board Secretary