

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE WOODMEN HILLS METROPOLITAN DISTRICT**

April 27, 2023

Attendance:

Board Members present: President Troy Stinson, Secretary Neil Erickson, Treasurer Stacey Popovich, and Director Jon Martin

District personnel present: Water Enterprise Director JD Shivvers, Wastewater Enterprise Director Wally Eaves, Parks & Rec Director Marcus Graves, Finance and Administration Director Carter Bullion, and General Counsel Blair Dickhoner

1. Call to Order

Convene: President Stinson calls the meeting to order at 5:48 PM

2. Roll Call

Jon Martin, Neil Erickson, Stacey Popovich, and Troy Stinson present.

Motion: To excuse Sherry Ringen from the meeting

Moved: Stacey Popovich moves

Second: Neil Erickson seconds

Discussion: None

Vote: Carried by unanimous vote

3. Director Disclosures

No conflicts.

4. President's Welcome and Remarks and Rules of Conduct

President Stinson welcomes everyone at the meeting. Room recites Pledge of Allegiance.

5. Approval/Disapproval of Agenda

Items added to executive session, water negotiations and an audit.

Motion: To approve amended agenda.

Moved: Stacey Popovich moves

Second: Jon Martin seconds

Discussion: None

Vote: Carried by unanimous vote

6. Public Comment Regarding Current Board Business Not on the Agenda

No public comment.

7. Approval/Disapproval of the March 23, 2023 Board Meeting Minutes

Motion: To approve March board meeting minutes

Moved: Troy Stinson moves

Second: Neil Erickson seconds

Discussion: None

Vote: Carried by unanimous vote

8. Consent Agenda. The items listed below are a group of items to be acted on with a single motion and vote by the Board. Any item may be removed from the consent agenda to the regular agenda, if desired, by any Board member. Items on the consent agenda are then voted on by a single motion, second and vote by the Board.

- a. Ratification of Independent Contractor Agreement with VIVID Engineering Group for Soils Testing Services**
- b. Ratification of Intergovernmental Agreement By and Between the District and Falcon Highlands Metropolitan District (Water Operation and Maintenance Services)**

Motion: To approve items on the consent agenda

Moved: Neil Erickson moves

Second: Jon Stinson seconds

Discussion: None

Vote: Carried by unanimous vote

9. Attorney's Report

Blair Dickhoner gives an update on Circle K inclusion and details related to the amended and restated service plan.

10. Approval/Disapproval of Financials

Carter Bullion gives financial report

Parks & Rec financials:

Revenue: \$246,250.91 on a budget of \$254,997.84.

Expenditure: \$179,230.99 on a budget of \$289,513.38

Actual Net Income: \$67,019.92 on a budget of -\$34,515.54. \$268,119.66 YTD

(Negative because salary and wages have three pay periods in March)

Water financials:

Income: \$536,204.49 on a budget of \$408,584.13.

Expenditure: \$218,862.26 on a budget of \$263,228

Actual Net Income: \$317,341.23 on a budget of \$145,356.13

Wastewater financials:

Income: \$418,812 on a budget of \$425,051.34

Expenditure: \$225,701.58 on a budget of \$238,444.89

Actual Net Income: \$193,110.85 on a budget of \$186,606.45

Received payment from Grandview

Totals:

Total Revenue: \$1,201,267.83 on a budget of \$1,088,633.31

Expenditure: \$637,294.49 on a budget of \$791,186.27

Actual Net Income: \$563,973.34 on a budget of \$297,447.04

Motion: To approve financials

Moved: Stacey Popovich moves

Second: Jon Martin seconds

Discussion: None

Vote: Carried by unanimous vote

11. Summary Overview: Parks and Recreation Report

Marcus Graves gives an update on the following topics: summer concert series, summer camps and programs, replaced chlorinator at RCE small pool, two treadmills to be repaired, gym mats, Balcon Park lighting, and the pavilion is finished.

12. Summary Overview: Water Report

JD Shivvers gives an update on following topics: back wash tank installation, Theriot Tank site valves, Filter Plant 3, and Excavation on new Transfer Water Treatment Pump Station.

13. Summary Overview: Wastewater Report

Wally Eaves gives an update on the following topics: March DMR, new bar screen installation, UE Compression, VFD cooling fans, School District 49, Golf Course water IGA, Grandview Lift Station, aeration to the solids holding basins, biosolids startup company, 200hp motor installation, WWTP, SCADA upgrades, and new trucks.

14. Items Unfinished from Previous Meeting

None

15. Board Follow-Up on Older Items

None

16. Executive Session for determining positions relative to matters that may be subject to negotiations, CRS 24-6-402(4)(e), namely potential agreements/contracts related to Falcon Fields, D49, the golf course, and debt refinancing, as well as for conferences with an attorney for the local public body for the purposes of receiving legal advice on specific legal questions, CRS 24-6-402(4)(b), namely related to the District's bylaws, rules, and regulations.

Upon a motion duly made and seconded, followed by an affirmative vote of at least two-thirds of the quorum present, the Board enter into executive session at 6:57 PM for the purpose of determining positions relative to matters that may be subject to negotiations, CRS 24-6-402(4)(e), namely potential agreements/contracts related to Falcon Fields, D49, the golf course, and debt refinancing, as well as for conferences with an attorney for the local public body for the purposes of receiving legal advice on specific legal questions, CRS 24-6-402(4)(b), namely related to the District's bylaws, rules, and regulations.

Also pursuant to Section 24-6-402(4), C.R.S., the Board did not adopt any proposed policy, position, resolution, rule, regulation or take formal action during the executive session.

The Board reconvened in regular session at 9:03 PM.

17. Other Business

Motion: To approve on D49 agreement on extraterritorial water service.

Moved: Neil Erickson moves

Second: Stacey Popovich seconds

Discussion: None

Vote: Carried by unanimous vote

Motion: To approve/disapprove water and sewer participation and cost recovery agreement between Woodmen Hills, El Paso County School District 49, and Falcon Fields LLC

Moved: Jon Martin moves

Second: Stacey Popovich seconds

Discussion: None

Vote: Carried by unanimous vote

Motion: To switch audit firms

Moved: Stacey Popovich moves

Second: Jon Martin seconds

Discussion: None

Vote: Carried by unanimous vote

Motion: To approve term sheet

Moved: Stacey Popovich moves

Second: Jon Martin seconds

Discussion: None

Vote: Carried by unanimous vote

Troy Stinson, Stacey Popovich, and the directors give their thanks to Neil Erickson and Jon Martin for their service to WHMD. Neil and Jon both express their thanks.

18. Adjournment

Motion: To adjourn

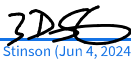
Moved: Jon Martin moves

Second: Troy Stinson seconds

Discussion: None

Vote: Carried by unanimous vote

The foregoing constitutes a true and correct copy of
the minutes of the above-referenced meeting.

By 
Troy Stinson (Jun 4, 2024 11:26 MDT)

President

The foregoing minutes were approved by the Board of
Directors on the 25th day of May, 2023






WHMD Meeting Minutes Signature Packet

Final Audit Report

2024-06-04

Created:	2024-06-04
By:	Shelley Jones (sjones@wbapc.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAH2wlv4oSmCLAl0ovokcpySmFfSEChehH

"WHMD Meeting Minutes Signature Packet" History

-  Document created by Shelley Jones (sjones@wbapc.com)
2024-06-04 - 4:51:11 PM GMT
-  Document emailed to Troy Stinson (troy.stinson@whmd.org) for signature
2024-06-04 - 4:53:59 PM GMT
-  Email viewed by Troy Stinson (troy.stinson@whmd.org)
2024-06-04 - 5:26:11 PM GMT
-  Document e-signed by Troy Stinson (troy.stinson@whmd.org)
Signature Date: 2024-06-04 - 5:26:44 PM GMT - Time Source: server
-  Agreement completed.
2024-06-04 - 5:26:44 PM GMT